

**The American Legion Erie County Committee**  
**County Legionnaire of The Year Guidelines 2025**

1. All candidate resumes will be judged on attendance at Post Meetings, Post Functions, hours spent working in and for the Post. Dedication, Leadership, Service to the Post, Fellow Veterans and the Community are important considerations. Please include a complete resume. To ensure impartiality in Judging, their name, gender, Post name & number, County, District of the Candidate **MUST** be omitted from the resume.
  - Elected officers (Department or District Level) will not be eligible.
  - If selected as Erie County Legionnaire of The Year you cannot be submitted as a candidate again.
  - Resumes will be returned if they do not conform to the Rules above.
2. **PLEASE CHECK FOR PRONOUNS. DO NOT USE PRONOUNS THAT IDENTIFY GENDER. PLEASE CHECK FOR PRONOUNS. DO NOT USE PRONOUNS THAT IDENTIFY GENDER.**
3. Mail the resume and cover letter to the address below. The resume and cover letter **must be received by April 4, 2025.**

KATHLEEN A. GARVEY  
5792 MAIN STREET  
WILLIAMSVILLE, NY 14221
4. The Erie County Legionnaire of the Year is **not** awarded posthumously except when death occurs after a candidate's name has been entered in the contest.
5. The winner will be announced at the Annual County Convention, June 2025. The Winner will be presented with a plaque, cap and pin.

**Consider the following suggestions when preparing your candidate essay;**

1. Identify the candidate(s) and have them prepare an outline of their background and accomplishments in the Legion.
  - Review for accuracy, position, dates etc.
  - Obtain all additional community involvement, veteran assistance, any other organizations.
  - Keep information in chronological order.
2. The Post Committee should interview candidate(s) then select the best candidate. The resume will then be written into a narrative (essay) format.
3. The resume should tell the story of the Candidate.

- Do not use Bullet format.
- Do not use gender specific wording (male, female, he, she, him, or her.)
- Do not use any location information on Legionnaire – (County, Post, District)
- Do not use religious affiliations, instead just say with the Church.

Do use:

- They, their, them.
  - The Legionnaire
  - Our Candidate
  - Veteran
  - Member
4. This list is not all inclusive, use your imagination and you will come up with other words to enhance the candidate without identifying them.

Any questions contact Kathleen A. Garvey at 716-635-5029 or  
kgarvey@kgarveylaw.com